

GOA COLLEGE OF AGRICULTURE

Affiliated to Goa University, SAMETI, Ela Farm, Old-Goa, Goa

4/4/SAMETI/GCA/RECRUITMENT/2025-26/1401

Date: 03/02/2026

APPOINTMENTS

Applications are invited for the following vacancy:

Sr. No	Post	No. of Posts	Nature of vacancy
1	Junior Stenographer	01- UR	Contract basis for a maternity leave vacancy for the period from 10/02/2026 to 08/08/2026 or co-terminous to the Maternity Leave, whichever is earlier.

The application should be submitted within 15 days from the date of the advertisement.

Qualification required:

- Essential:** - (1) Higher Secondary School Certificate from a recognized Board or All India Council for Technical Education approved Diploma awarded by a recognized State Board of Technical Education.
(2) Speed of 100 words per minute in Short Hand and 35 words per minute in typing.
(3) Minimum three months certificate course in Computers.
(4) Knowledge of Konkani.

Desirable: - Knowledge of Marathi.

Salary: As prescribed by the Directorate of Higher Education (DHE) and the Government of Goa

Mandatory Requirement: 15 years residence certificate issued by the Government of Goa.

Age Limit: As prescribed by the Government of Goa.

The appointment is subject to the approval by DHE, Government of Goa. Intimation letters to qualified candidates for the typing test and written exam will be sent through email only. All future communications will be by email only. Incomplete applications and applications received after the due date shall be liable for rejection. The prescribed Application Form is available on the college website (www.goacollegeofagriculture.edu.in)



[Handwritten Signature]

Principal

Goa College of Agriculture,
Ela Farm, Old Goa